



# APPLICATION FOR CHANGE PROGRAMME

SEMESTER: \_\_\_\_\_ SESSION: \_\_\_\_\_

## INSTRUCTIONS

### To Applicant

Please complete section A and submit this form to the Dean of the School/College for releasing and accepting purposes.

### To Dean of the Releasing School/College

Please complete section B and submit this form to Dean of the accepting School/College.

### To Dean of the Accepting School/College

Please complete section C and return this form to the Postgraduate Studies Unit Office.

### Note

This application is valid for applicant who registers within the first regular semester of his/her studies

Applicant is also required to pay RM200.00 to change programme.

## SECTION A

(To be completed by applicant)

1. Name:	2. Matric No.:
3. Mailing Address:	4. Telephone: Home: Office: Mobile:
5. Centre:	6. E-mail:
7. Current Programme:	8. New Intended Programme:
9. Current Structure of Study: <input type="checkbox"/> Coursework <input type="checkbox"/> Coursework and Thesis/Dissertation <input type="checkbox"/> Research	10. New Structure of Study: <input type="checkbox"/> Coursework <input type="checkbox"/> Coursework and Thesis/Dissertation <input type="checkbox"/> Research
11. Mode of Study: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	12. Sponsorship:

13. Reasons for Change of Programme: (Please use additional paper if necessary)	
14. Applicant's Signature :	Date:

**SECTION B**

(To be completed by the releasing School/College)

Comments of the Dean of School/College

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Recommended                       Not Recommended

Signature and Stamp: \_\_\_\_\_ Date: \_\_\_\_\_

Name : \_\_\_\_\_

**SECTION C**

(To be completed by the accepting School/College)

Comments of the Dean of School/College

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Recommended                       Not Recommended

Signature and Stamp: \_\_\_\_\_ Date: \_\_\_\_\_

Name : \_\_\_\_\_

**FOR OFFICE USE**

Date Received : \_\_\_\_\_

Processing Date : \_\_\_\_\_

Signature and Stamp : \_\_\_\_\_